

Minutes

TRANSIT ADVISORY COMMISSION

Public Works Facility

Tuesday, September 12, 2017

Meeting was called to order at 4:05 p.m. Commission members: Tom Curry, Pat Hagens, Tricia Honeyman, and Amy Scott were present. Minutes from the March 21, 2017 meeting were read. Tom Curry made a motion to approve minutes as read, second, Tricia Honeyman. No discussion. Motion carried.

Amy Fortenbacher introduced herself as the new Transit Supervisor.

The following operational activities were discussed. On March 25, 2017, volunteers from Vineyard Church cleaned the buses and are scheduled to clean again this fall. On May 4, 2017, there was a Public Hearing before the City Council for our Consolidated Funding Application. MuscaBus allowed students K-12 to ride the route buses for free during the summer months. This past summer we gave approximately 2500 free rides for June, July, and August. On June 7, 2017, the Transit Supervisor spoke to the Mom's Group at the Y. Additionally, MuscaBus had three new buses arrive between June 22 – July 10.

The new Transit Supervisor attended PASS (Passenger Assistance Safety and Sensitivity) training on August 8 and 9 in Des Moines. We plan to have refresher training on securing our passengers mobility devices. June 2-3, 2017, Rob Minder and Kay Ribbink participated in the annual Iowa Public Transit Roadeo in Des Moines.

On the Planning and Goal Setting agenda, the Transit Supervisor attended the Bi-State Transit Summit held at Musser Public Library on August 17, 2017. We had our Iowa of Public Transit Compliance Review on August 31, 2107. We are waiting for the letter stating the results and any items that need to be addressed. We plan to comply with the findings.

MuscaBus hired two employees. Mike Brogly started in June, 2017 as a sub driver. Samantha Berry started in July 2017, as a less than half time dispatcher and driver.

Meeting was adjourned at 4:15 p.m. A motion to adjourn was made by Pat Hagens and second by Tom Curry. Motion carried. The next Transit Advisory Commission meeting will be held at Public Works on Tuesday, December 12, 2017 at 4:00 p.m. Members of the general public are welcome to attend. Any person with a disability requiring a reasonable accommodation to participate should contact the MuscaBus office at 563-263-8152 at least two days prior to the Transit Advisory Commission meeting.

Respectfully submitted,

Amy Fortenbacher, Transit Supervisor